

CWSC Membership Joining Instructions 2019

ID Photographs

As you may be aware it has been decided to implement the use of ID cards. It would be beneficial if photographs could be submitted as soon as possible in one of the following ways:-

Photos by email

Group Leaders are to take photographs of all group members including children. These can be taken on a smart phone or normal camera (image to be similar to a passport photo), transfer to computer changing filename to name of person. Put all photographs in a folder, name folder with group leaders name and send to the following address as an attachment:

cwsc-members@hotmail.com

Photos by Jotform

There is a facility to import photos into your application; again the image should be similar to a passport photo.

Whichever method you choose please act promptly and we shall endeavour to have your ID Cards ready for collection when you make payment.

Should you need help, support or guidance, don't hesitate to call John Ludkin or Lynsay Salisbury.

Membership Application

Applications for membership should be made on Jotform (CWSC online enrolment method). Access to Jotform can be made on the link below-

<https://form.jotformeu.com/DaleB/CWSC-Member-registration-2019>

Or at our club website www.castlewaterskiclub.co.uk membership resources.

Before logging in to Formstack please ensure that you have the following information to hand:-

- 1) All members of your group
- 2) Date of birth for all members
- 3) Contact details for person completing form including email address
- 4) ID photographs for all members if you intend to use this method of submitting photos

Upon completion of the application you will receive confirmation via email. A hard copy of this will be required when making payment by Cheque or cash.

Making Payments

Payments can be made between 10th March 2019 and 10th April 2019 which is Registration Day in the Clubhouse.

Payments by Cheque or Cash

When making payment please place your cheque or cash (cheque preferred) in an envelope together with a copy of your confirmation email. This will enable us to verify that your payment is correct at the time of enrolment. **Please note that payments in respect of BWSW should be on a separate cheque made payable to BWSW.**

If you wish to pay on registration day, facilities will be available after the scheduled SGM meeting.

If you wish to pay before registration day, ring John Ludkin on 07734500756 or Lynsay Salisbury on 07940 540044 to arrange a meeting on site.

Payments made by cheque or cash shall be confirmed by a receipt showing the members in your group and the amount paid. If your ID Cards are ready they shall be issued immediately, otherwise they will be issued ASAP by the Membership Secretary Lynsay Salisbury.

Payments by Bank Transfer

Payment can be made direct into CWSC bank account, the account details are as follows:-

Account Name: - CWSC

Bank: - Nationwide

Sort code: - 07.00.55

Account No: - 72750364

When making your payment please ensure that you have completed your membership application on Formstack.

Your ID Cards will be forwarded to the Group Leaders contact address.

Please note that if you choose this method to pay your CWSC subscription, you will still need to pay your BWSW subscription by cheque or cash as described above.

Should you need help, support or guidance, don't hesitate to call John Ludkin or Lynsay Salisbury.

The following fees apply for 2019:-

CWSC (if Paid by 10th April 2019)

Adult Membership	£130 (16 and over)
Lane 1	£20
Boat Fee	£550

BWSW (If joining through CWSC). For further details go to:-

<http://www.bsw.org.uk/membership/membership-fees/>

Adult Membership	£55
Family Membership	£92
Student Membership	£28
Single adult + Child	£75
Junior	£20

When calculating your BWSW fees don't forget that the age at which you must pay as an adult as far as BWSW are concerned is 18. Therefore whilst a person aged 16 or 17 must pay full adult membership to CWSC, they can be included in a family membership for BWSW.

Please be aware that an additional Membership Fee of £50 for late payments after the 10th April 2019 will be strictly applied.

Lines of Communication

All communications from the committee will be sent via email to the Group Leaders. The Group Leader is the person who completes and registers the application form on Formstack. The leader will normally be the boat owner but not necessarily. A sole member completing a form will be regarded as a group leader although there may be no other members within his/her group.

The Group Leader will be responsible for forwarding any communication to his/her Group Members.

If you are not a Group Leader but would like to receive communications direct please notify Dorothy Daves at cwsc-members@hotmail.com. In view of the above it is important that the Group Leader ensures his/her email address is on the application form.

Should you need help, support or guidance, don't hesitate to call John Ludkin or Lynsay Salisbury.